

## INVITATION TO PARTICIPATE ON THE UNITARIAN UNIVERSALIST SMALL GROUP MINISTRY NETWORK BOARD OF DIRECTORS

### *NETWORK BOARD MEMBERSHIP AS MINISTRY*

The UU Small Group Ministry Network is seeking new members for our Board of Directors. We are looking for people with experience in small group ministry/covenant groups and a keen interest in furthering small group ministry in the denomination. You may be recommended for a position or you may place your name in nomination because of your dedication to small group ministry and your involvement in the congregation and larger community.

The position is for one year, with re-election possible for up to 3 years.

- Elections are held at the Annual Meeting or at a meeting of the Network Board of Directors. The meeting will be via phone conference and you are invited to attend.
- The Board and committees meet by conference call for a time commitment of about 2 hours/month.
- Board functions include personnel, financial and grants management; education, publications, and Network membership, and involve both Board and non-Board Network members. Board members work in at least one function area in addition to the Board conference calls.
- Communications outside of conference calls are usually via e-mail.

Please refer to the following Job Description and Bylaws for the activities and responsibilities of Board members and committees. If you have questions, comments, or concerns about becoming a member of the UU SGM Network Board, please contact:

[Office@smallgroupministry.net](mailto:Office@smallgroupministry.net) or [Membership@smallgroupministry.net](mailto:Membership@smallgroupministry.net)

### UU SMALL GROUP MINISTRY NETWORK BOARD OF DIRECTORS

The Board of Directors is the governing body of the UU SGM Network, a grassroots movement of Unitarian Universalists who support the growth and development of small groups of congregants to experience intimacy and ultimacy in spiritual growth.

The Board facilitates the function of the Network as a collaborative that

- 1) Advocates on behalf of the small group ministry movement,
- 2) Is a clearinghouse for SGM resources,
- 3) Provides for networking among SGM participants, including ministers, lay small group ministry leaders, religious educators, and congregational leaders.
- 4) Supports Small Group Ministry programs through activities such as
  - a) Training manuals, articles, session plans and various publications.
  - b) *Covenant Group News* and the *SGM Journal*
  - c) Regional and national leadership training.
  - d) Consultation and resource booth at General Assembly.
  - e) Resources disseminated through our website and members
  - f) Opportunities for SGM participants to communicate, exchange information, and learn from one another's experiences in SGM leadership.

### JOB DESCRIPTION FOR BOARD MEMBERS

**Term:** One year renewable, with up to three years in the position (Officer or At Large Member). Board members serve at their own expense, with some costs reimbursed from the Treasury.

**Meetings/Time Commitment:**

Total ongoing time requirement is about 2-4 hours a month, alternating between

1. Board meetings via telephone conference, 1.5 - 2.0 hours every other month.
2. Committee or other specific activities with conference calls, 1-3 hours per month, with more or fewer hours during peak periods, primarily in alternating months.

Additional time commitments include

1. Participate in the Network's Annual Meeting via phone conference. This one-hour meeting consists of reports about the status of the Network, election of new Board members, and important items of business.
2. Attending the Board Retreat, our opportunity to set goals for the future of the Network.

**Roles and Functions of the Officers and Members –at-Large**

The functions of the officers are delineated in the Bylaws (Article IV) on the Network website [LINK}

<http://www.smallgroupministry.net/bylaws.html>

1. Participate in establishing the Vision, Mission, and Goals of the UU SGM Network.
2. Establish connections with UU congregations and Network members to foster personal growth, congregational commitment, social action, and spiritual development through small group ministry.
3. Contribute to Network publications, *Covenant Group News* and the *SGM Journal*, and to new books and resource materials as desired.
4. Participate at the Network's GA Booth, providing consultations and disseminating/selling our resources.
5. Support leadership training at the regional and national level through planning, organizing, workshop presentation, or development of teaching modules.