



## UU Small Group Ministry Institute 2013

Sponsored by the UU Small Group Ministry Network  
and the Central East Regional Group, UUA

Monday, July 22 (3 pm) - Friday, July 26 (11:30 am)

Murray Grove Retreat and Renewal Center

Lanoka Harbor, NJ 08734 [murraygrove@murraygrove.org](mailto:murraygrove@murraygrove.org)

An Institute is a "working conference" designed for:

- Individuals & teams of adults and youth who attend as part of a congregation team.
- New and experienced program organizers, facilitators, ministers, religious educators, and other congregational leaders

As participants, you will:

- Learn about and practice Small Group Ministry through hands-on workshops, presentations, daily group sessions, worship, and networking
- Explore the impact of Small Group Ministry/Covenant Groups in congregations
- Build your facilitator skills, including problem resolution
- Create and select effective sessions, including the use of art, music, and movement
- Hone your capacity to build Small Group Ministry for specific audiences and congregational sizes
- Take home a plan for Small Group Ministry/Covenant Groups specific to your setting

### HIGHLIGHTS OF THIS INSTITUTE:

- Individuals and congregations offer presentations on aspects of Small Group Ministry. See the Registration form to indicate your congregation's interest.
- Focus on the expanding influence of Unitarian Universalist Small Group Ministry, including special ministries (Youth/Young Adult and Campus Ministry, Long Term Care and/or Elder Ministry, Religious Education with all ages, etc.)
- Open evening sessions with congregations in the area.
- Options are available for Commuters.

**Cost:** Lodging & Program Fee \$400

Commuter rates are available. Monday and Friday, \$35 each day; Tuesday –Thursday \$70 each day  
Additional Open Evening Sessions (Tuesday-Thursday): \$30 Dinner and Program

\$25 discount for registration before June 30, 2013 <>> \$25 discount for UU SGM Network members

Online Conference Registration at <https://www.formdesk.com/u/forms/SGMIInstitute> with credit card or copy and send with check.

**More information will be sent when your registration is received.**

# THE INSTITUTE AS A WORKING CONFERENCE!

This institute brings a new level of Networking.

The focus is on contributions from participants. Each congregation has a story to share.

Each congregation is encouraged to contribute to the content of the Institute.

Bring a session plan, lead a discussion, present a new approach.

To note your contributions, complete the online form [LINK](#) and send to [office@smallgroupministry.net](mailto:office@smallgroupministry.net)  
This is separate from the Institute Registration itself. We would like to have this as soon as possible, and definitely by June 15.

## SMALL GROUP MINISTRY INSITUTUE 2013 July 22-26. 2013

DRAFT November 9, 2012



Time	Mon., July 22	Tues, July 23	Wed., July 24	Thurs., July 25	Fri., July 26
7:30 am 8:45		Breakfasts Greet the Day	Breakfasts Greet the Day	Breakfasts Greet the Day	Breakfasts Greet the Day
9:00		Impact of SGM on Your Congregation	The Place of SGM in Your Congregation	Taking SGM Beyond the Congregation	Other Items Taking It Home
10:00- Noon		1.New/Revitalization of SGM 2.Facilitator Training 3, SGM With All Ages	1.New/Revitalization of SGM 2.Facilitator Training 3, SGM With All Ages	1.New/Revitalization of SGM 2.Facilitator Training 3, SGM With All Ages	Closing SGM Sessions  11 Closing 11:30 Leave
12:30 pm	3:00 Registration	Open time SGM session Staff Meeting	Open time SGM session Staff Meeting	Open time SGM session Staff Meeting	
4:00	Introductions	Meeting by congregational size	TBA Resources	TBA Resources	
5:30 6:00 6:45		Social Time Dinner Singing	Social Time Dinner Singing	Social Time Dinner Singing	
7:00	SGM Session: Review, session Process	Best Practices: what works and why, all sizes of congregation	Meetings for --Ministers --Religious Educ. --Lay SGM leaders	SGM as Congregational Outreach/Service	
9:00	Social Time	Social Time	Social Time	Social Time	

### Notes:

1. Evening Programs Tuesday-Thursday will be open to congregations in the area, with registration, and will include congregations in presentations.
2. There will be SGM sessions each day with groups of 5-8, with opportunity to rotate facilitation. Participants attending for less than the full Institute will be included in an "Open Group"
3. Groups will share set-up and clean-up for meals as part of service.

WATCH THE WEBSITE AND OTHER COMMUNICATIONS FOR EVOLVING PLANS!

**REGISTRATION FOR UU SMALL GROUP MINISTRY INSTITUTE 2013  
SAMPLE ONLY**

	Online Conference Registration ONLY at <a href="https://www.formdesk.com/u/forms/SGMinstitute">https://www.formdesk.com/u/forms/SGMinstitute</a> Use credit card or print the online form and send with check to address on the registration form	
YOUR NAME	E-MAIL ADDRESS AND/OR PHONE	GEN- DER
EMERGENCY CONTACT: NAME	EMERGENCY PHONE NUMBER	UNDER 18 YRS.

**CONGREGATION NAME** \_\_\_\_\_  
 City: \_\_\_\_\_ ST \_\_\_\_\_  
 Your Role: SGM group member \_\_\_\_\_ Group Leader \_\_\_\_\_ SGM Coordinator \_\_\_\_\_  
 Congregational leader \_\_\_\_\_ Minister \_\_\_\_\_ Other, Specify \_\_\_\_\_

CATEGORY	ADDITIONAL DETAILS	\$ Enter
Full Institute,	Staying at Murray Grove \$400 _____ Commuting \$270 _____	\$
Part time Commuter, specify	Monday (3-9pm) \$35 _____ Tuesday (7:30am-9pm) \$70 _____ Wednesday (7:30am-9pm) \$70 _____ Thursday 7:30-9pm) \$70 _____ Friday (7:30-11:30am) \$35 _____	\$
Evening Programs ONLY: Dinner and Program	Tuesday \$30 _____ Wednesday \$30 _____ Thursday \$30 _____	\$
Membership Status: Congregational member _____ Individual member _____	<i>Membership with this registration allows discount. Congregational membership allows discount for multiple registrations.</i> Membership: Congregational \$100 _____ Individual \$40 _____	\$
	<i>SUBTOTAL</i>	\$
Discounts:	Early Registration by June 30 \$25 _____ Network Membership \$25 _____	-\$
	<i>TOTAL DUE</i>	\$

*Payment Information: Make check payable to UU SGMN. Mark "Institute" under memo.*  
**Cancellation Policy:** For cancellation **received by e-mail or in writing** prior by July 1, 2013, amount paid less a \$25 per registration administrative fee will be refunded. Cancellations between July 1-15 will receive a refund of fees paid less a \$50 administrative fee per registration. Refund may not be possible after July 15.

**Housing Considerations:** Double occupancy. Housing assigned on a first come/first-served basis except for mobility needs. If you do not indicate a roommate preference, other registrants will be assigned as roommates.

Roommate preference \_\_\_\_\_  
 Snores \_\_\_\_\_ Bothered by snoring \_\_\_\_\_ Other considerations, specify: \_\_\_\_\_

**Mobility Considerations, specify:** \_\_\_\_\_

**Food Preferences:** Regular Diet \_\_\_\_\_ Vegetarian \_\_\_\_\_ Vegan \_\_\_\_\_ Allergies \_\_\_\_\_  
 Other (Please explain) \_\_\_\_\_

**Morning (10-noon, Tues-Thurs):** Indicate preference, with 1 as first choice:  
 New/Revitalization of SGM \_\_\_\_\_ Facilitator Training \_\_\_\_\_ SGM With All Ages \_\_\_\_\_

You will receive confirmation of receipt of your registration and additional information about the Institute.